

## The Porterhouse Medical Group

The Porterhouse Medical Group is a scientific and medical communications network with a reputation for excellence. We work with some of the biggest pharmaceutical companies in the world, helping them to connect with a global audience of healthcare professionals and patients. We have seen continued growth over the past 15 years and recently secured new business wins on both a global and a national level. In 2016, Porterhouse Medical was recognised with the Queen's Award for Enterprise – the UK's highest accolade for outstanding achievement in business.

### Scientific Team Lead – Job Description

We are currently looking for a scientific team lead to support expansion of the business. The successful candidate will be a dynamic individual who has the necessary skills to lead a team of writers from both an editorial and a strategic perspective. As well as exceptional writing ability, the scientific team lead must demonstrate sound scientific knowledge and understanding, an ability to think creatively and a talent for getting the best out of people.

Key duties will include:

- Leading and managing a team of medical writers
- Managing the delivery of a range of high-quality medical communication materials, including slide kits, meeting reports, websites and apps
- Allocating resources, including freelancers, to ensure that projects are completed on time and within budget
- Providing strategic direction to team members and other colleagues
- Ensuring maintenance of high editorial standards
- Developing specialist knowledge in specific therapy areas as directed
- Coordinating with design, production and account management teams for project delivery
- Identifying opportunities for new business within existing accounts
- Supporting new business initiatives, including attendance and presentation at pitch meetings
- Training and developing associate medical writers
- Recruitment of scientific team members
- Conducting performance reviews and appraisals

### Desired Background and Skills

- A bachelor's degree (2:1 or higher) in a life science (biological sciences, biomedical sciences or biochemistry, or a closely related subject), and ideally also an MSc and/or PhD
- At least 4 years' experience as a senior medical writer or scientific team lead in a medical communications agency, with proven experience of line management
- Experience of managing and developing a team of medical writers, and proven leadership and influencing skills in a multidisciplinary environment
- Excellent organisation and project management skills, and a full understanding of industry regulations and guidelines underpinning medical communications activities

### Applications

To apply, please send your CV and a covering letter to [careers@porterhouse.biz](mailto:careers@porterhouse.biz) for the attention of Jan Coetzee, Talent Manager. We do not accept unsolicited CVs from recruiters or employment agencies.